

Job Title: Aging Life Care Professional | Care Manager

Job Function: Clinical professional in elder care

Location: Plymouth and Barnstable counties

- *Are you an RN or MSW who is looking to work with elders and their families to positively impact their quality of life by providing consulting services to solve their challenges in the aging process?*
- *Are you an experienced case manager seeking to work outside of a hospital or insurance system and begin working for the elder to meet their needs?*
- *Are you looking for a flexible schedule, a collaborative work environment, while learning the art of geriatric care management?*

Job Summary:

Grace Life Care, Inc. is care management/consulting practice founded by an RN with a strong dedication to providing elders and their families with compassionate care coordination to create a safe living environment while maximizing independence, preserving dignity and quality of life. We serve clients in Plymouth and Barnstable counties and are seeking to grow our practice with the addition of an **Aging Life Care Manager** who shares our vision of working with elders and their family with empathy, optimism and grace.

This position is currently offered as a per diem role, with the expectation that the applicant is willing to work a minimum of 20 hours a week while building their case load with the potential to fulfill a full-time position.

Grace Life Care Mission Statement:

We gracefully guide elders, and their family caregivers, through the complexities of aging process by providing empathy to their challenges, clarity to their options and optimism to promote and support their best quality of life as their needs evolve.

Grace Life Care Company Culture Statement:

At Grace Life Care, we believe in making impactful change in the lives of elders and their families as they navigate the journey of aging. We are a team of experienced nurses and therapists who work with elders and their loved ones to create customized solutions. We provide detailed assessments, thoughtful and targeted care plans, meaningful cognitive engagement and expert guidance that respects our client's autonomy.

We hire individuals who are guided by our shared values of Grace, Optimism and Authenticity. We provide exceptional and empathetic care in all of our services and we do so by compassionately meeting clients where they are, without judgment. Our services follow ALCA's Code of Ethics and are not restricted by insurance or healthcare systems.

We create an environment where everyone's expertise is utilized and we share our successes and challenges with one another. We explore the interests of individuals on our team to promote growth towards work satisfaction while promoting work-life balance. Taking care of ourselves strengthens us to care for our clients.

Job Responsibilities:

- Conduct comprehensive assessments of elder clients in their living environment.
- Analyze information gathered to formulate a plan of recommendations, researching options if necessary
- Complete a written summary of recommendations for elder, family or attorneys.
- Create and assist with the implementation of the care plan, modifying interventions creatively as needed.
- Communicate timely and effectively with family members and/or attorneys.
- Collaborate and problem solve issues with the client's health care team, coordinating care by prioritizing client's needs.
- Document work completed in a timely manner.
- Participate in a weekly meeting with GLC team for training, supervision and collaboration on challenging situations.
- Update knowledge by participating in ALCA educational opportunities, maintaining professional networks and researching resources.

Experience and qualifications:

- Bachelor's or Master's degree in Nursing, Social Work or Gerontology. Current clinical license required.
- Minimum of five (5) years of relevant clinical experience in elder care within a facility or home care setting.
- Care Management certification (CCM, CMC, C-ASWCM, or C-SWCM) required within the two years of employment.
- Must maintain professional liability insurance as well as professional licensure requirements.
- Knowledge of community resources, health care systems and the ability to effectively plan for needs during transitions of care with a strong desire to research options to expand your skills and knowledge in the field of gerontology.
- Strong experience working with elders with dementia and related disease is required and experience with mental health challenges is strongly desired.
- Strong writing skills and the ability to work within a software system (iPad provided) to complete accurate and timely documentation of work.
- Valid driver's license with proof of current auto insurance and use of your own private vehicle.
- Applicant must present themselves as an approachable professional and a valued resource within the community of elder care providers to assist with business development.

Additional information:

- Being mindful of the client's needs, work hours are flexible with most work being done remotely in your home/office (iPad provided) as well as visiting clients in their home (private home or facility)
- Compensation is based upon billable hours with additional compensation provided for administrative work and attendance in a weekly meeting as well as mileage traveled.
- This is a position for all ages, including older job seekers who are encouraged to apply.

